

# **CHESTER COUNTY AREA AIRPORT AUTHORITY**

## **MINUTES**

**January 10, 2017**

The regular monthly meeting of the Chester County Area Airport Authority was held on Tuesday, January 10, 2017 at 4:00 p.m.

The following Board members were present:

Chuck Beebe  
Fred Goebert  
Paul McMinn  
Donn Roberts

The following Board members were not present:

Al Koenig  
Rich Saylor  
Fred Thompson

Also present:

Gary Hudson, Airport Manager  
Dave Jones, Delta Airport Consultants, Inc.  
Holly Setzler, Esquire, Landis & Setzler  
Carol Poinier, Recording Secretary  
Mike Bem, Flying Machine Cafe  
Mary Bethea, BB&P Solutions, LLP  
DeWitt Buckley, Sureflight  
Doug Eadline, Airport Maintenance  
Don Eicler, CCA Flight School  
Chase Gunther, Zommick McMahon / Gunner Properties  
Mike Macurio, C-G Tennant  
Kristen Mayock, Esquire, Chester County Solicitor  
Jerry McCameron, Stearman owner  
Bruce Sagnor, Sureflight  
Steven Schofield, Sureflight  
Nancy Zynn, Global Air / Universal

### **CALL TO ORDER**

In the absence of Mr. Koenig, Chairman of the Chester County Area Airport Authority Board, Mr. McMinn, Vice Chairman of the Board, called the meeting to order at 4:00 p.m.

## NEW BUSINESS

In the interest of allowing guests attending the meeting to complete their presentations in a timely manner, the Board agreed to a change in the agenda timeline.

### **BB&P Proposal**

Mr. Hudson introduced Ms. Mary Bethea of BB& P Solutions, LLP and Ms. Berthea explained to the Board the services provided by her firm in marketing the Airport. She distributed a handout explaining AirportSiteSearch.com, a copy of which explanation is attached hereto, and the role BBP would play in raising the awareness of the Airport to the investment and business communities at large.

The Board thanked Ms. Bethea for her presentation and she was excused from the meeting.

### **Operators' Conference – MU-2 Fly In**

Mr. Bruce Sagnor, representing Sureflight, addressed the Board on the upcoming MU-2 Operators' conference to be held September 29, 2017 through October 1, 2017. He noted it is anticipated that there will be approximately 30 to 40 participants attending the MU-2 Fly In. Mr. Jones advised the weight of the MU-2s and a fuel truck are within the limits allowed on the South Ramp. Mr. Sagnor noted SureFlight will be responsible for handling all the logistics of the event.

The Board thanked Mr. Sagnor for his presentation and he and the other Sureflight representatives were excused from the meeting.

## ELECTION OF OFFICERS AND COMMITTEE ASSIGNMENTS

The Board discussed the election of officers and the following slate of officers for fiscal year 2017 was recommended:

Office of Chairman:	Albert A. Koenig
Office of Vice Chairman:	Paul McMinn
Office of Secretary:	Charles Beebe
Office of Treasurer:	Fred Thompson

The Board discussed the nominations as presented. There being no further nominations, the nominations were closed.

A motion was made by Mr. McMinn and seconded by Mr. Goebert to move the election of Albert Koenig as Chairman as set forth above for a vote; **the Board approved the election of Mr. Koenig as Chairman as set forth above by a unanimous vote of 4 to 0.**

A motion was made by Mr. Goebert and seconded by Mr. Roberts to move the election of Paul McMinn as Vice Chairman as set forth above for a vote; Mr. McMinn abstained from the vote; **the Board approved the election of Mr. McMinn as Vice Chairman as set forth above by a unanimous vote of 3 to 0.**

A motion was made by Mr. McMinn and seconded by Mr. Goebert to move the election of Charles Beebe as Secretary as set forth above for a vote; Mr. Beebe abstained from the vote; **the Board approved the election of Mr. Beebe as Secretary as set forth above by a unanimous vote of 3 to 0.**

A motion was made by Mr. McMinn and seconded by Mr. Goebert to move the election of Fred Thompson as Treasurer as set forth above for a vote; **the Board approved the election of Mr. Thompson as Treasurer as set forth above by a unanimous vote of 4 to 0.**

## **APPROVAL OF THE MINUTES**

### **Regular Meeting Held on December 6, 2016**

The minutes of the Regular Meeting held on December 6, 2016 were brought before the Board for their review and comment.

Upon the Board's review, a motion was made by Mr. Goebert and seconded by Mr. Roberts to approve the minutes of the Meeting held on December 6, 2016 as presented; **the Board approved the motion by a unanimous vote of 4 to 0.**

### **Executive Session Held on December 6, 2016**

The minutes of the Executive Session held on December 6, 2016 were brought before the Board for their review and comment.

Upon the Board's review, a motion was made by Mr. Goebert and seconded by Mr. Roberts to approve the minutes of the Executive Session held on December 6, 2016 as presented; **the Board approved the motion by a unanimous vote of 4 to 0.**

## **ACCOUNTANT'S REPORT**

### **As of December 31, 2016**

In the absence of Ms. Rayne Yori of Countryside Consulting, Inc., Mr. McMinn discussed with the Board the Financial Statement Highlights along with the Statement of Financial Position as of December 31, 2016, and the Statement of Activities for the Twelve Months Ended December 31, 2016, copies of which are on file at the office of the Chester County Area Airport Authority.

After review of the Financial Statements as presented, a motion was made by Mr. McMinn and seconded by Mr. Roberts to accept the Financial Statements as submitted for the period ending December 31, 2016, subject to audit; **the Board approved the motion by a unanimous vote of 4 to 0.**

## **ENGINEER'S REPORT**

Mr. Jones of Delta Airport Consultants discussed with the Board the Projects Status Report updated January 9, 2017, prepared by Delta Airport Consultants, Inc., a copy of which is attached hereto and made a part hereof.

Additional discussion was noted as follows:

### **Twelve Year Capital Improvement Plan (TYP)**

Mr. Jones advised the Board that Delta has completed all required revisions to the future projects that are included in the PennDOT BOA's Joint Automated Capital Improvement

Program and noted a summary of the projects and a pavement condition index map is attached to the report for the Board's information and review.

### **Airport Maintenance Program**

Mr. Jones advised the Board that Delta and the subconsultant have assessed the terminal building and Hangar 2 and copies will be provided to the Property Committee for their information and review in the development of a comprehensive maintenance program for the coming years.

### **Rehabilitate Runway and Taxiway Sections, Ph 1: Design**

#### **Rehabilitate Runway 29 Section, Ph 1 Design**

Mr. Jones advised the Board that Delta is preparing a contact modification for the Authority's review and approval for presentation to the Pennsylvania Department of Environmental Protection for its approval regarding the remedial measures required for slag disposal. He further noted the PennDOT BOA had advised that the improvements to the Runway East Safety Area will not be included with the Runway and Taxiway rehabilitation projects, but will be added as future projects on the Twelve-Year Plan.

Mr. Jones further noted that a coordination meeting with the Chester County Conservation District has reconfirmed that the pavement areas will be considered as Roadway Maintenance Area and will not require mitigating stormwater management and two additional coordination meetings will be held, one after slag environmental testing has been completed and one as a pre-submission checklist meeting.

The Board thanked Mr. Jones for his work on behalf of the Airport Authority.

## **COUNSEL'S REPORT**

Ms. Setzler noted general support has been provided since the Board last met in December 2016.

### **FBO Matters**

Ms. Setzler noted that Signature has been issuing ramp fees as of January 2017, and she was authorized to advise Signature that pursuant to the Rules the FBO cannot impose fees without the permission of the Authority.

Mr. Hudson requested a letter be written to the FBO re the need for deer sweeps.

The Board thanked Ms. Setzler for her work on behalf of the Airport Authority.

## **STANDING COMMITTEE REPORTS**

### **Liaison Committee**

Mr. Roberts noted contact has been made with representatives of Lockheed/Sikorsky and he and Mr. Beebe have received a commitment from Lockheed/Sikorsky to hold quarterly meetings to discuss issues of mutual concern.

**Personnel Committee**

It was noted no report is warranted at this time.

**Finance Committee**

Mr. McMinn noted no report is warranted at this time. He further advised the Committee will meet in March to conduct its quarterly review of the budget.

**Land Development Planning Activity Committee**

Mr. Hudson noted no report is warranted at this time.

**Building and Grounds Committee**

Mr. Jones noted a committee schedule needs to be developed.

**OLD BUSINESS****Valley Township Update**

It was noted no report is warranted at this time.

**Sadsbury Township Update**

Mr. Roberts advised the Board no report is warranted at this time.

**Off Airport Tree Obstruction Project Update**

Ms. Setzler noted she is in the process of resolving the outstanding issues to move this matter to conclusion.

**NEW BUSINESS (cont.)****Sign Location Proposal**

Mr. Hudson introduced Mr. Chase Gunther of Zommick McMahon and Mr. Gunther advised the Board he had been contacted by Mr. John Newton to market his property. Mr. Chase asked the Authority for its permission to erect a sign on the entrance road to the Airport indicating a property available for sale. He noted the sign would be approximately 4' x 6' and would advertise approximately 6+/- acres land for sale zoned light industrial.

Mr. McMinn suggested Mr. Chase meet with Messrs. Hudson and Eadline to discuss the placement of the sign and noted any signage would require the approval of the Township.

**Valley Township Open Space/Recreation Plan Committee**

Mr. Hudson brought the Board up to date on the status of the Committee and noted he would keep the Board apprised of the Committee's activities.

**Airport Hot Topics**

The recent issue of Airport Hot Topics sent by Mr. Hudson to the Board for their review prior to the meeting is attached hereto and made a part hereof.

## **PUBLIC COMMENT**

No public comments were made at this time.

## **NEXT SCHEDULED MEETING**

### **Upcoming Meeting**

It is anticipated the next regular scheduled meeting of the Board will be on Tuesday, February 2, 2017 at 4:00 p.m.

## **ADJOURNMENT**

A motion was made by Mr. Goebert and seconded by Mr. Beebe to adjourn the meeting; **the Board approved the motion by a unanimous vote of 4 to 0 and Mr. McMinn adjourned the meeting at 5:10 p.m.**

Respectfully submitted,

Carol Poinier  
Recording Secretary

### **Attachments:**

AirportSiteSearch.com  
Projects Status Report dated January 9, 2017  
Airport Hot Topics Dated January 10, 2017



# AirportSiteSearch.com

## *Be found.*

How do site selectors and businesses find the perfect locations for their investment? Market research shows that 98% of them are searching for data online; if you are not offering up-to-date information about demographics, workforce, infrastructure, housing, business and industry, you may be losing leads without ever knowing you were in the running. AirportSiteSearch.com pairs extensive location data with a property database.

## *Why AirportSiteSearch.com?*

### ***Community Search***

Prospects can search for airport properties within cities, counties and regions that match their demographic, industry, geographic, and budget requirements.

### ***Property Database Reports***

Our online database of available properties, based on user-defined criteria can generate presentation-quality reports for prospects on your property.

### ***Demographic Analysis Reports***

You or your prospect can create user-defined drive-time and radius analysis for a complete market overview of the areas around each property. You can save and share demographic, consumer expenditure, wages, and labor force reports.

### ***Business & Industry Clusters***

Display and filter businesses by industry using a completely interactive map interface. You can also pre-define your community's target industries or clusters by NACIS code for local business analysis.

### ***Community Profile Infographics***

Attractive, interactive graphics illustrate the key data about your community, so potential investors can learn about your location at a glance.

### ***Talent Pool Reports***

Offer location-specific data about top college degrees, institutions and field of study by radius, drive-time, city, county and metro area.

### ***Local Layers***

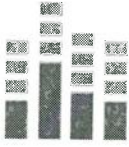
Add interactive local GIS layers of community assets such as land use, incentive areas, railroads, schools, traffic counts, colleges, hospitals, and more that can be easily displayed to website visitors.

### ***Save Reports***

Save and customize the property, demographic, and business reports you want in one location for further analysis and distribution.

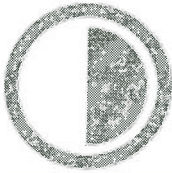
### ***Full Mobile Optimization***

Offer your users the only fully optimized location analysis tool in the industry, with complete access to all features and functionality.



## COMMUNITY INFOGRAPHICS

Community profile infographics visualize your data with attractive graphics, making it easier to absorb and understand.



## DEMOGRAPHICS

Offers robust, detailed, and interactive demographic information specific to your location or region.



## DYNAMIC MAPS

Enables visualization of geographic information for education, local GIS layers, transportation, and infrastructure.



## BUSINESS DATA

Delivers an understanding of your business environment with interactive industry data.



## COMPARE COMMUNITIES

Compares the data on demographics, labor force and consumer spending for two or more communities.





**Chester County Area  
Airport Authority**

## **CHESTER COUNTY AREA AIRPORT AUTHORITY**

### **PROJECTS STATUS REPORT – DECEMBER 2016**

**Distribution:**

Albert Koenig	Chairman
Paul McMinn	Vice Chairman
A. Frederick Thompson	Secretary
Donn Roberts	Treasurer
Fred Goebert	Authority Member
Rich Saylor	Authority Member
Chuck Beebe	Authority Member
Gary Hudson	Airport Manager
Carol Poinier	Recording Secretary
Rayne Yori	Accountant
Holly Setzler	Solicitor

**Updated January 9, 2016**

**Prepared By:**

David W. Jones, P.E., C.M.

**DELTA AIRPORT CONSULTANTS, INC.**

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Harrisburg, Pennsylvania 17110

Tel : 717.652.8700

Fax : 717.652.8371

Mobile : 717.421.6840

Email : [djones@deltaairport.com](mailto:djones@deltaairport.com)





## **GENERAL ASSISTANCE (Delta Project No. PA 16007)**

### **1. Twelve Year Capital Improvement Plan (TYP)**

- The PENNDOT BOA Planning Session is being held at the Lancaster Airport on October 31, 2016 at 12:30 PM.
- **Delta completed revisions to the future projects that are included in the PENNDOT BOA's Joint Automated Capital Improvement Program (JACIP) as requested. A summary of the projects and the Airport's Pavement Condition Index (PCI) Map from the BOA's 2016 update are included for reference.**

### **2. Sikorsky Helicopter**

- Delta attended a meeting with the Authority, Sikorsky, and CCED on March 2, 2016 to discuss the potential reallocation of RACP funding offered to Sikorsky for an underpass on Washington Lane to the potential installation of a Federal Contract Tower at the Airport.
- **No activity during the past month.**

### **3. PENNDOT BOA 5010 Inspection**

- Delta prepared an exhibit showing the obstructions identified in the 5010 inspection letter dated March 10, 2016 and is finalizing a draft response letter to the Authority for use in responding to the PENNDOT BOA.
- **No activity during the past month.**

### **4. Terminal/Corporate Area Land Development Plan**

- Delta assisted the CCAAA with preparation and submission of a Multi-Modal Grant Application for the completion of an environmental assessment for this project and the proposed Federal Contract Tower.
- Delta has been coordinating with DCED staff to answer questions on the acreage for the EA and provide additional information as required.
- Delta assisted the CCAAA with preparation and submission of a Multi-Modal Grant Application to PENNDOT for the final design, bidding, and construction of apron, taxiways, and hangar infrastructure in the west terminal area.
- **No activity during the past month.**



## 5. Airport Maintenance Program

- Delta completed a maintenance inventory of all CCAAA facilities on May 27, 2015. A summary of the inventory results was reviewed at the June 2015 Authority meeting and a proposed maintenance program is being developed for the Authority's use.
- Delta has received the reports of Airport building reviews provided in February, 2012, and is beginning to coordinate what is necessary for the completion of the building inventory for the comprehensive maintenance program. This will also include an inventory and recommendations for the perimeter fence which was preliminarily reviewed on March 2, 2016.
- Delta is coordinating with local commercial building inspection firms to schedule the assessment of the buildings.
- Delta finalized the subcontract with Tri-County Inspections in advance of the building assessments.
- Delta and their subconsultant conducted an assessment of the terminal building and Hangar 2 on December 21, 2016. Copies of the building assessments will be provided to the Property Committee due to size.
- Delta conducted a condition assessment of the perimeter fence on January 5, 2017. A preliminary summary of findings is attached.

## 6. NAVAIDS

- No activity during the past month.

## 7. Runway 11 Approach Obstruction Property Surveys

- Delta has been assisting the Authority with coordination of additional tree removal on one additional property (35 Morris Lane). A survey proposal was obtained and work can be scheduled when the access authorization forms are signed by the landowner.
- The property survey for 35 Morris Lane was completed. Delta will be preparing the property exhibit for use by the Authority in obtaining the easement necessary to move forward with obstacle removal.
- Delta prepared a preliminary property exhibit for use in negotiations with the property owner for removal of the obstacles.
- No action during the past month.

## 8. Farm House/Barn Demolition

- No action during the past month.

## 9. Era Helicopters

- Drawings were provided to Era Helicopters for Hangar 6 (Geewax Hangar) as requested by the Authority.
- No action during the past month.



## GRANT PROJECTS

### 10.FCT Justification and Feasibility Study

Non-Grant  
Delta Project No. 15079

#### Scope of Work:

- Conduct BCA and feasibility of obtaining an FCT at MQS
- Make application to FAA, if justified and feasible

	CCAAA
Budget	\$42,500.00
Spent to Date	\$42,500.00
Remaining	\$0.00

- Delta has been evaluating historical aircraft operations at the Airport to determine if any changes need to be made on the FAA 5010 form at this time.
- Delta conducted a conference call between the CCAAA and the Contract Tower Association on July 28, 2015 for the CCAAA to obtain information to see if they would like to become a member.
- Delta assisted the CCAAA in submitting the application on December 11, 2015. The FAA responded on December 16, 2015 that no new applications are being accepted until they have completed developing the new methodology anticipated in the first quarter of 2017.
- Delta researched issues related to the FAA Reauthorization Bill regarding the Federal Contract Tower Program and obtained information from the U.S. Contract Tower Association related to the Program & Reauthorization. Delta prepared letters to the PA Congressional delegation regarding MQS justification to participate in the Contract Tower Program and the FAA Reauthorization Bill. Delta submitted letters to MQS for signature and mailing.
- Delta met and talked with CCED and Senate caucus members regarding this project. Additional coordination is continuing.
- Delta has coordinated with the CCED several times to answer questions.
- No action during the past month.





## 11. Rehabilitate Taxiway Sections, Ph I: Design

PENNDOT Agreement No. ABG-2015-CCAAA-00027  
PENNDOT Funds Commitment No. EG00002330  
Grant Expiration Date: June 30, 2018  
Delta Project No. 16034



### Scope of Work:

- Reconstruct portion of parallel taxiway and connector taxiway at east end of Runway 11-29.

	FAA (90%)	PENNDOT (5%)	CCAAA (5%)	Total
Grant Amount	\$142,650.00	\$7,925.00	\$7,925.00	\$158,500.00
Spent to Date	\$60,528.60	\$3,362.70	\$3,362.70	\$67,254.00
Remaining	\$82,121.40	\$4,562.30	\$4,562.30	\$91,246.00

- The geotechnical subconsultant has provided a draft report which has been reviewed by Delta and comments have been returned to be addressed. The geotechnical consultant is researching the requirements for disposal of the slag material that will be removed. The Pennsylvania Department of Environmental Protection (PADEP) has required that the slag be sampled and tested to provide a quantitative and qualitative assessment to determine if any remedial measures are required for the slag disposal. A proposal has been provided to conduct the required sampling and testing.
- A contract modification for the PADEP required sampling and testing is being prepared and will be provided to the Authority for review and approval.
- An official Pre-Design Meeting with the Authority, PENNDOT BOA, and Delta is being scheduled. The Pre-Design Meeting was conducted on November 15, 2016. Meeting notes are being finalized. Based on recent directives from the FAA, the PENNDOT BOA has placed greater emphasis on bringing Runway End Safety Areas (RESA) into compliance with the current criteria. It is unlikely that full compliance with the 1000' length will be mandated; however, an additional meeting(s) with the PENNDOT BOA will be required to determine what improvements will need to be incorporated into the project.
- PENNDOT BOA provided additional guidance on December 9, 2016 indicating that the improvements to the Runway End Safety Area (RESA) will not be included with the Runway and Taxiway rehabilitation projects. Accordingly, RSA improvements have been added as future projects on the Twelve-Year Plan (Feasibility Study, Final Design and Construction).
- Delta attended a coordination meeting with staff from the Chester County Conservation District (CCCD) on December 28, 2016. Meeting notes are being finalized. CCCD staff reconfirmed that the pavement areas will be considered as Roadway Maintenance Areas (RMA) and as such will not require mitigating stormwater management Best Management Practices (BMPs). The CCCD will confer with PADEP staff to determine if the slag disposal area can be considered as reclamation area which would reduce the stormwater management requirements similar to how the RMA will be addressed. It was determined that two (2) additional coordination meetings will be needed; one after slag environmental testing has been completed and one as a pre-submission checklist meeting.



## 12. Rehabilitate Runway 29 Section, Ph I: Design

PENNDOT Agreement No. ABG-2015-CCAAA-00028  
PENNDOT Funds Commitment No. EG00002329  
Grant Expiration Date: June 30, 2018  
Delta Project No. 16035



### Scope of Work:

- Reconstruct east end of Runway and bump at west end of Runway.

	FAA (90%)	PENNDOT (5%)	CCAAA (5%)	Total
Grant Amount	\$206,590.00	\$11,477.00	\$11,478.00	\$229,545.00
Spent to Date	\$84,833.82	\$4,712.99	\$4,712.99	\$94,259.80
Remaining	\$121,756.18	\$6,764.01	\$6,765.01	\$135,285.20

- The geotechnical subconsultant has provided a draft report which has been reviewed by Delta and comments have been returned to be addressed. The geotechnical consultant is researching the requirements for disposal of the slag material that will be removed. **The Pennsylvania Department of Environmental Protection (PADEP) has required that the slag be sampled and tested to provide a quantitative and qualitative assessment to determine if any remedial measures are required for the slag disposal. A proposal has been provided to conduct the required sampling and testing.**
- **A contract modification for the PADEP required sampling and testing is being prepared and will be provided to the Authority for review and approval.**
- An official Pre-Design Meeting with the Authority, PENNDOT BOA, and Delta is being scheduled. The Pre-Design Meeting was conducted on November 15, 2016. **Meeting notes are being finalized.** Based on recent directives from the FAA, the PENNDOT BOA has placed greater emphasis on bringing Runway End Safety Areas (RESA) into compliance with the current criteria. It is unlikely that full compliance with the 1000' length will be mandated; however, an additional meeting(s) with the PENNDOT BOA will be required to determine what improvements will need to be incorporated into the project.
- **PENNDOT BOA provided additional guidance on December 9, 2016 indicating that the improvements to the Runway End Safety Area (RESA) will not be included with the Runway and Taxiway rehabilitation projects. Accordingly, RSA improvements have been added as future projects on the Twelve-Year Plan (Feasibility Study, Final Design and Construction).**
- **Delta attended a coordination meeting with staff from the Chester County Conservation District (CCCD) on December 28, 2016. Meeting notes are being finalized. CCCD staff reconfirmed that the pavement areas will be considered as Roadway Maintenance Areas (RMA) and as such will not require mitigating stormwater management Best Management Practices (BMPs). The CCCD will confer with PADEP staff to determine if the slag disposal area can be considered as reclamation area which would reduce the stormwater management requirements similar to how the RMA will be addressed. It was determined that two (2) additional coordination meetings will be needed; one after slag environmental testing has been completed and one as a pre-submission checklist meeting.**





Please call should you have any questions or wish to discuss this further.

Sincerely,

A handwritten signature in blue ink, appearing to read "David W. Jones".

David W. Jones, P.E., C.M.

JACIP FY2017  
MQS - Chester County/G.O. Carlson Airport  
December 9, 2016

Priority	SFY	FFY	PROJECT DESCRIPTION	TOTAL PROJECT COST	TYPE			FUNDING			
					ABG	ADP 75%	ADP 50%	FEDERAL	STATE AD	STATE CB	LOCAL
1	2016	2017	Rehabilitate Taxiway (East Section), Ph II: Construction	\$1,100,000	X			\$990,000	\$55,000	\$0	\$55,000
2	2016	2017	Rehabilitate Runway 29 (East Portion), Ph II: Construction	\$2,200,000	X			\$1,980,000	\$110,000	\$0	\$110,000
3	2017	2018	Rehabilitate Apron, Ph I: Design	\$350,000	X			\$315,000	\$17,500	\$0	\$17,500
4	2018	2019	Rehabilitate Apron, Ph II: Construction	\$2,200,000	X			\$1,980,000	\$110,000	\$0	\$110,000
5	2018	2019	Rehabilitate Fence	\$750,000	X			\$675,000	\$37,500	\$0	\$37,500
6	2018	2019	Install Ground Communications Outlet (Repeater)	\$100,000	X			\$90,000	\$5,000	\$0	\$5,000
7	2019	2020	Mitigate Obstructions, RW 11 Approach, Ph I: Acquire Easements	\$3,200,000	X			\$2,880,000	\$160,000	\$0	\$160,000
8	2020	2021	Mitigate Obstructions, RW 11 Approach, Ph II: Final Design	\$600,000	X			\$540,000	\$30,000	\$0	\$30,000
9	2020	2021	Equipment - Mower, etc. Acquire Airport Equipment (specific in 2021)	\$475,000		X		\$0	\$356,250	\$0	\$118,750
10	2021	2022	Mitigate Obstructions, RW 11-29, Ph I: Acquire Easements	\$925,000	X			\$832,500	\$46,250	\$0	\$46,250
11	2021	2022	Mitigate Obstructions, RW 11 Approach, Ph III: Construction	\$2,000,000	X			\$1,800,000	\$100,000	\$0	\$100,000
12	2021	2022	Construct FCT - Construction	\$5,000,000	X			\$4,500,000	\$250,000	\$0	\$250,000
13	2022	2023	Mitigate Obstructions, RW 11-29, Ph II: Final Design	\$250,000	X			\$225,000	\$12,500	\$0	\$12,500
14	2023	2024	Mitigate Obstructions, RW 11-29, Ph III: Construction	\$1,400,000	X			\$1,260,000	\$70,000	\$0	\$70,000
15	2021	2022	Rehabilitate RW Ph III, Feasibility Study ERSA *	\$50,000	X			\$45,000	\$2,500	\$0	\$2,500
16	2022	2023	Rehabilitate RW Ph IV, Final Design (remainder of RW & ERSA Improvements) *	\$250,000	X			\$225,000	\$12,500	\$0	\$12,500
17	2023	2024	Rehabilitate RW Ph V, Construction (remainder of RW & ERSA Improvements) *	\$5,000,000	X			\$4,500,000	\$250,000	\$0	\$250,000
18	2024	2025	Update Master Plan	\$450,000	X			\$405,000	\$12,500	\$0	\$12,500
	2016	2017	Construct Hangar Facilities	\$674,000			X	\$0	\$0	\$337,000	\$337,000
	2019	2020	Construct Connector Taxiway to Sikorsky (Design Construction)	\$2,500,000			X	\$0	\$0	\$1,250,000	\$1,250,000
	2020	2021	Acquire Easements RW 11 Approach, Ph II	\$333,333	X			\$300,000	\$16,667	\$0	\$16,667
	2022	2023	Conduct EA, New Runway 11-29, Environmental Assessment	\$485,556	X			\$437,000	\$24,278	\$0	\$24,278

# Chester County G.O. Carlson



PCI Legend:					
0-40	41-50	51-60	61-70	71-80	81-90
					91-100

## **Preliminary Summary of Perimeter Fence Assessment**

### **Chester County/G.O. Carlson Airport**

A visual assessment of the perimeter security fence was conducted on January 3, 2017. The entire perimeter fence was walked and observed with the exception of portions of the fence northeast of the terminal and T hangars where existing vegetation made the fence inaccessible.

The fence height, fabric and condition of the fence varies across the site. The fence height ranges from four (4) feet in height (predominantly along the Lincoln Highway frontage) to eight (8) feet in height. The fence fabric is primarily chain link, with sections of wire mesh and limited sections of chain link extended in height by wire mesh. Nearly the entire perimeter includes three (3) strand barb wire above the fence fabric. The fence adjacent to the south apron was installed within the past five (5) years and replacement by maintenance staff has been recently completed in limited sections along the southern property line; all other areas appear to be original fencing.

The majority of the perimeter appears to be secure, however the following observations were made:

- There are three (3) locations south of the RW 29 threshold with substantial openings in the fabric; approximately ten (10), fifteen (15) and twenty-five (25) feet in width.
- A gap of approximately ten (10) feet exists on the interior perimeter adjacent to Hangar 3. The interior perimeter is defined by the gate and fence on Lindbergh Boulevard that restricts access to the west.
- There is a length of fence along the southern property line where a gap of between twelve (12) and twenty-four (24) inches exists between the ground and the bottom of the fence fabric.
- Woody shrub/tree blowdown has occurred at several locations along the perimeter that reduces the effective height of the fence to in some places to as little as two (2) feet.
- Placement of fill material along the outside of the fence (private ownership – Keesey's Airport Automotive) reduces the effective height the fence to approximately three (3) feet.

Vegetation should be cleared so that the entire length of perimeter fence is visible. This will allow airport staff to periodically inspect the perimeter and more readily identify any breaches. Additionally, it will allow inspection of adjacent properties for potential impacts to airport property (e.g. empty liquid storage containers were observed along the fence at one of the properties on Woodland Street).

# AIRPORT MEMO

To: Chester County Area Airport Authority (CCAAA) Members

From: Gary L. Hudson, Airport Manager

Date: January 10th, 2017

Subject: Airport Hot Topics

For your review, below is a listing of issues affecting the Chester County/G.O. Carlson Airport (MQS).

## NEW BUSINESS

**Dump Truck:** On 12/5/16, the dump truck was serviced.

**Skid Loader:** On 12/6/16, the Skid Loader was repaired.

**Green Dump Truck:** On 12/9/16, a scrap metal company came to MQS and stripped large amounts of metal off of the Authority's old green dump truck. That vehicle was taken "out-of-service" four years ago and has been parked at the East end of the airport, in the grass field opposite the T-hangars. On 12/16/16, the vehicle was removed off of airport property.

**Request for Qualifications (RFQ):** On 12/9/16, RFQ information for airport engineering firms interested in bidding on an Airport Engineering/Consultant contract with the Authority was published in the Daily Local Newspaper. That information was also posted on the Authority website.

**Apron Gate Repaired:** On 12/9/16, the loop detector card, trolley and chain guard was replaced. The trolley and chain guard were also lubricated.

**Pay Loader:** On 12/14/16, four new tires were purchased and installed. Then on 12/15/16, parts were replaced on the driver seat.

**Ford Explorer:** On 12/14/16, four new tires were purchased and installed on this vehicle

**Door Repaired:** On 12/14/16, the lock on one of the terminal building doors was repaired.

**Automated Weather Observation System (AWOS):** On 12/15/16, a heater was installed in the AWOS control box.

**Terminal Garage:** On 12/15/16, heaters were installed in the terminal garage.

**Deer Repellers:** On 12/16/16, the deer repellers were relocated and serviced.

**Chemical Spreader:** On 12/16/16, the spreader used to dispense Sodium Acetate on the runway in order to melt ice, was adjusted.

**Chemical Hopper:** On 12/19/16, the hopper which houses the Sodium Acetate chemical, was filled.

**Flag Pole:** On 1/4/17, the rope clips used to secure the flag on the flag pole in front of the terminal building, were replaced.

### **OLD BUSINESS**

**Emergency Generator:** On 12/6/16, DynoTech returned to the airport to replace a bad battery and fuse, in one of the emergency generator charging circuits.

**CCAAA Conference Room Window:** On 12/16/16, the window was re-sealed.

**CCAAA Office Window:** On 12/20/16, the window was re-sealed.

**Chemical Spreader:** On 12/20/16, maintenance was performed on this piece of equipment, in order to increase the amount of chemical that can be dispensed from its holding bin.

**Barn:** On 1/5/17, the remaining rubble from the demolished barn, was cleaned out and removed off of airport property.