

CHESTER COUNTY AREA AIRPORT AUTHORITY

MINUTES

May 3, 2016

The regular monthly meeting of the Chester County Area Airport Authority was held on Tuesday, May 3, 2016 at 4:00 p.m.

The following Board members were present:

Al Koenig
Paul McMinn
Donn Roberts
Rich Saylor
Fred Thompson

The following Board member was not present:

Fred Goebert

Also present:

Gary Hudson, Airport Manager
Dave Jones, Delta Airport Consultants, Inc.
Holly Setzler, Esquire, Landis & Setzler
Rayne Yori, Countryside Consulting, Inc.
Carol Poinier, Recording Secretary
Doug Eadline, Airport Maintenance
Mike Bem, Flying Machine Café
James Chieffo, Valley Township Police
Mike Binder, Sikorsky
Steve Fortin, Chester County Aviation
Fred Gunther, 5-B
Carl Hogan, bbd
Jarrett, Jackson, NAACP
Val Morton, Resident
Allison Sheets, Sikorsky
Frank Strouse, L. R. Kimball

CALL TO ORDER

Mr. Koenig, Chairman of the Chester County Area Airport Authority Board, called the meeting to order at 4:00 p.m.

APPROVAL OF THE MINUTES

Regular Meeting Held on April 5, 2016

The minutes of the Regular Meeting held on April 5, 2016 were brought before the Board for their review and comment.

Upon the Board's review, a motion was made by Mr. Saylor seconded by Mr. Thompson to approve the minutes of the Regular Meeting held on April 5, 2016 as presented; **the Board approved the motion by a unanimous vote of 5 to 0.**

Executive Session Held on April 5, 2016

The minutes of the Executive Session held on April 5, 2016 were brought before the Board for their review and comment.

Upon the Board's review, a motion was made by Mr. Saylor seconded by Mr. Thompson to approve the minutes of the Executive Session held on April 5, 2016 as presented; **the Board approved the motion by a unanimous vote of 5 to 0.**

ACCOUNTANT'S REPORT

Presentation of Audit

Ms. Rayne Yori of Countryside Consulting, Inc. introduced Mr. Carl Hogan of bbd to the Board and Mr. Hogan discussed with the Board the Independent Auditor's Report for years ended December 31, 2015 and 2014. Ms. Yori advised the Board the Finance Committee has reviewed the report and is recommending acceptance of the report as presented.

Ms. Setzler advised Mr. Hogan that the reference to "Board of Directors" as noted in the introduction to the independent auditor's report should be deleted and the report addressed to the Chester County Area Airport Authority as the Authority is a component unit and is incorporated into the County of Chester audit.

Noting the recommendation of the Finance Committee to accept the audit report as presented and with the understanding the correction as noted by Ms. Setzler will be incorporated in the final report, a motion was made by Mr. Saylor and seconded by Mr. Thompson to accept the report; **the Board approved the motion by a unanimous vote of 5 to 0.**

Ms. Yori further noted an update of the financial statements prepared by bbd will be provided through June 30, 2016 and the municipality report will be filed in a timely fashion.

As of April 30, 2016

Ms. Yori discussed with the Board the Financial Statement Highlights along with the Statement of Financial Position as of April 30, 2016 and the Statement of Activities for the Four Months Ended April 30, 2016, copies of which are on file at the office of the Chester County Area Airport Authority.

After review of the Financial Statements as presented, a motion was made by Mr. Saylor and seconded by Mr. Thompson to accept the Financial Statements as submitted for the period ending April 30, 2016, subject to audit; **the Board approved the motion by a unanimous vote of 5 to 0.**

Snow Removal Reimbursement

Mr. Hudson advised the Board the paperwork required for potential reimbursement of costs incurred due to excessive snow removal required due to the recent snow storm have been submitted.

PRESENTATION BY VALLEY TOWNSHIP POLICE OFFICER

In the absence of Chief Friel of the Valley Township Police Department, Officer Chieffo made a presentation to the Board on a recent incident that took place on Airport property that involved the defacing of the signage located at the entrance to the Airport with an offensive racial slur. The Officer recapped for the Board the timing of the incident and the notification received by the Police Department. He advised the Board the Valley Township Police Department had identified three individuals that had been present in the area and that the police are continuing their investigation and will be interviewing the parties identified.

Ms. Morton, a resident of the area, expressed her concern over a posting on Facebook and she encouraged the Airport and law enforcement to take the matter seriously. Mr. Jackson representing the NAACP also encouraged the Airport to follow up on the investigation.

The Board acknowledged the concerns raised by Ms. Morton and Mr. Jackson and assured them the Authority would take a pro-active position in addressing the vandalism.

Officer Chieffo concluded his presentation and he was excused from the meeting.

The Board discussed initiatives to reduce the vulnerability of the signage and prevent further defacing of Airport property.

ENGINEER'S REPORT

Mr. Jones of Delta Airport Consultants discussed with the Board the Projects Status Report dated May 3, 2016, prepared by Delta Airport Consultants, Inc., a copy of which is attached hereto and made a part hereof.

Additional discussion was noted as follows:

Construct South Apron, Phase V

Mr. Jones advised the Board that Delta is analyzing result of the as-built survey to determine if design requirements of the basin have been met.

Construct South Apron, Phase VI

Mr. Jones advised the Board the final inspection should take place on May 9, 2016 and all final paperwork should be completed and submitted to PennDOT. The Board discussed the timing of a potential photo opportunity and it was agreed that at the conclusion of the Authority's meeting to be held on June 7, 2016, the Board will acknowledge the completion of this Phase of the project.

Mitigate Obstructions; Ph I: Study/Preliminary Design

Mr. Jones noted the grant closeout documents have been submitted to the PennDOT BOA and he is awaiting the PennDOT BOA acceptance.

FCT Justification and Feasibility Study

Mr. Jones advised the Board that Delta is coordinating information for submittal by the Authority to the legislature in support of legislation encouraging the FAA to move forward with application review prior to the completion of the development of new methodology.

Mr. McMinn distributed an article from AOPA Pilot discussing remote towers, a copy of which is attached hereto, and requested Mr. Jones review of the information presented.

Rehabilitate Runway and Taxiway Sections, Ph I: Design

Mr. Jones advised the Board that the Authority has been issued a Tentative Allocation for this project and contacts have been submitted to the PennDOT BOA with the surveys to begin June/July 2016.

Rehabilitate Runway 29 Section, Ph I: Design

Mr. Jones advised the Board that the Authority has been issued a Tentative Allocation for this project and contacts have been submitted to the PennDOT BOA with the surveys to begin June/July 2016.

Mr. Jones further advised the FAA has changed regulations and will require reduction in the size of the runway. As this will require the elimination of pavement, it will be considered a rehabilitation project and will be approved by Valley Township as the amount of paved surface will be reduced.

The Board thanked Mr. Jones for his work on behalf of the Airport Authority.

COUNSEL'S REPORT

Ms. Setzler noted general support has been provided since the Board last met in March 2016.

Corporate Tenant – New Avionics Shop

Ms. Setzler noted for the record that the Board will meet in Executive Session immediately following the meeting to discuss a corporate tenant issue.

Airport Fencing Project

Ms. Setzler noted for the record that the Board will meet in Executive Session immediately following the meeting to discuss the Airport fencing project.

The Board thanked Ms. Setzler for her work on behalf of the Airport Authority.

STANDING COMMITTEE REPORTS

Liaison Committee

Mr. Roberts introduced Mike Binder and Allison Sheets, attending the meeting as representatives of Sikorsky, and noted meetings will be scheduled on a quarterly basis between the Authority and Sikorsky personnel to discuss matters of mutual concern.

Personnel Committee

Ms. Yori advised the Board job descriptions will be distributed to members of the Personnel Committee and the Finance Committee for their review prior to being forwarded to Ms. Setzler for her review.

Finance Committee

As reflected in the Accountant's Report, Ms. Yori noted the auditors completed the audit and the Finance Committee reviewed and recommended the audit for acceptance.

Land Development Planning Activity Committee

Mr. Koenig noted no report has been received from the Department of Community Economic Development to date and further the Authority is waiting for the review of the multimodal proposal.

Buildings and Grounds Committee

Mr. McMinn advised the Board no report is warranted at this time as the rain has delayed the repair of the fence.

OLD BUSINESS**Valley Township Update**

Mr. Saylor noted he discussed the issue of Sikorsky participating in the fire safety support effort on the Airport with Mr. Joe Sciandra and it was noted a mutual aid agreement must be signed by all parties. The Board noted a meeting should be arranged between all parties to work out an agreement. Mr. Saylor noted he would meet informally with the Westwood Fir Chief to discuss an agreement.

Sadsbury Township Update

Mr. Roberts advised the Board no report is warranted at this time.

NEW BUSINESS**Hangar 5-B**

Mr. Gunther discussed with the Board an fundraising dinner to be held at Hangar 5B in support of the Believe & Achieve Foundation on May 14, 2016. He distributed a brochure explaining the mission of the Foundation, a copy of which is attached hereto. He noted further they will provide security valet parking and the gate will be manned by a security officer.

Airport Kiosk Incident (update)

As discussed earlier in the meeting and noted in Presentation by Valley Township Police Officer, the Authority will investigate the protection of the signage located at the entrance to the Airport and in the short term staff will address the installation of Plexiglas to prevent the defacing of Airport property with offensive language.

Off Airport Tree Obstruction Project

Mr. Hudson brought the Board up to date on the status of the tree removal project and noted that the execution of the consent forms by the property owners is moving forward; two property owners are waiting on easements and the matter will be complete.

Airport Fencing Project - Equipment Purchase Justification Update

Mr. Eadline advised the Board all material have been collected necessary to install the fencing and an auger has been purchased to move this matter forward weather permitting.

Airport Hot Topics

The recent issue of Airport Hot Topics sent by Mr. Hudson to the Board for their review prior to the meeting is attached hereto and made a part hereof.

PUBLIC COMMENT

Mr. Jarrett Jackson of the NAACP addressed the Board on the matter discussed by the Valley Township Police Officer and noted he would be release a statement on behalf of the NAACP to bring the public up to date on the status of the investigation. Mr. Saylor insured Mr. Jackson that the Authority will cooperate in every way to assist the NAACP in the removal of the offensive posting from social media. Ms. Setzler recommended the Authority report the incident to the County Commissioners. Mr. Saylor made a motion authorizing Ms. Setzler to advise the County Commissioners on behalf of the Authority of the incident and to determine the appropriate course of action to be followed by the Authority; **the Board approved the motion by unanimous vote of 5 to 0.**

Mr. Jackson noted that we are living in challenging times and appreciated the Authority's understanding of the sensitivity of this mater. He further noted the NAACP would appreciate being advised of events being held on Airport property.

NEXT SCHEDULED MEETING

Upcoming Meeting

It is anticipated the next regular scheduled meeting of the Board will be on Tuesday, June 7, 2016 at 4:00 p.m.

ADJOURNMENT

A motion to adjourn the meeting was made by Mr. McMinn and seconded by Mr. Saylor; **the Board approved the motion by a unanimous vote of 5 to 0 and Mr. Koenig adjourned the meeting at 5:25 p.m.**

Respectfully submitted,

Carol Poinier
Recording Secretary

Attachments:

Projects Status Report Dated May 3, 2016

AOPA Pilot Article

Believe and Achieve Foundation Brochure

Airport Hot Topics Dated April 28, 2016



CHESTER COUNTY AREA AIRPORT AUTHORITY

PROJECTS STATUS REPORT – APRIL 2016

Distribution:

Albert Koenig	Chairman
Paul McMinn	Vice Chairman
A. Frederick Thompson	Secretary
Donn Roberts	Treasurer
Fred Goebert	Authority Member
Rich Saylor	Authority Member
(Vacant)	Authority Member
Gary Hudson	Airport Manager
Carol Poinier	Recording Secretary
Rayne Yori	Accountant
Holly Setzler	Solicitor

Updated May 3, 2016

Prepared By:

David W. Jones, P.E., C.M.

DELTA AIRPORT CONSULTANTS, INC.

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Harrisburg, Pennsylvania 17110

Tel : 717.652.8700

Fax : 717.652.8371

Mobile : 717.421.6840

Email : djones@deltaairport.com





GENERAL ASSISTANCE (Delta Project No. PA 16007)

1. Twelve Year Capital Improvement Plan (TYP)

- The PENNDOT BOA Planning Session was held at the Capital City Airport on November 6 at 9:00 AM. Delta is coordinating with the PENNDOT BOA and the Authority to update the required JACIP data sheets.
- Delta has completed all required JACIP and JACIP data sheet updates.
- No activity during the past month.

2. Sikorsky Helicopter

- Delta attended a meeting with the Authority, Sikorsky, and CCED on March 2, 2016 to discuss the potential reallocation of RACP funding offered to Sikorsky for an underpass on Washington Lane to the potential installation of a Federal Contract Tower at the Airport.
- No activity during the past month.

3. PENNDOT BOA 5010 Inspection

- Delta prepared an exhibit showing the obstructions identified in the 5010 inspection letter dated March 10, 2016 and is finalizing a draft response letter to the Authority for use in responding to the PENNDOT BOA.
- No activity during the past month.

4. Terminal/Corporate Area Land Development Plan

- Delta assisted the CCAAA with preparation and submission of a Multi-Modal Grant Application for the completion of an environmental assessment for this project and the proposed Federal Contract Tower.
- Delta has been coordinating with DCED staff to answer questions on the acreage for the EA and provide additional information as required.
- Delta assisted the CCAAA with preparation and submission of a Multi-Modal Grant Application to PENNDOT for the final design, bidding, and construction of apron, taxiways, and hangar infrastructure in the west terminal area.
- No activity during the past month.

5. Airport Maintenance Program

- Delta completed a maintenance inventory of all CCAAA facilities on May 27, 2015. A summary of the inventory results was reviewed at the June 2015 Authority meeting and a proposed maintenance program is being developed for the Authority's use.
- Delta has received the reports of Airport building reviews provided in February, 2012, and is beginning to coordinate what is necessary for the completion of the building inventory for the comprehensive maintenance program. This will also include an inventory and recommendations for the perimeter fence which was preliminarily reviewed on March 2, 2016.
- No activity during the past month.



6. NAVAIDS

- No activity during the past month.

7. Runway 11 Approach Obstruction Property Surveys

- Delta has been assisting the Authority with property owner coordination for replacement trees.
- Delta had Olson Surveying mark the trees that need to be removed on the Zorn and Smith properties per the request of the Authority.
- No activity during the past month.

GRANT PROJECTS

8. Construct South Apron, Phase V

PENNDOT Agreement No. ABG-2012-CCAAA-00030
PENNDOT Internal Order No. 7880029121
PENNDOT Funds Commitment No. EG00001521
Grant Expiration Date: June 30, 2015
Delta Project No. 13010



Scope of Work:

- Construct taxiway connector earthwork, stone base, and limited electrical work.
- Construct security fence.
- Convert stormwater management basins to infiltration basins.

	FAA (90%)	PENNDOT (5%)	CCAAA (5%)	Total
Grant Amount	\$1,489,999.00	\$82,778.00	\$82,778.00	\$1,655,555.00
Spent to Date	\$1,428,120.94	\$79,340.05	\$79,340.06	\$1,586,801.05
Remaining	\$61,878.06	\$3,437.95	\$3,437.94	\$68,753.95

Activity of Note:

- Substantial completion was issued on September 24, 2014.
- Final Inspection was completed January 14, 2015.
- Delta is analyzing results of the as-built survey to determine if design requirements of the basin have been met.



9. Construct South Apron, Phase VI

PENNDOT Agreement No. ABG-2014-CCAAA-00005
PENNDOT Internal Order No. 7880029132
PENNDOT Funds Commitment No. EG00001874
Grant Expiration Date: June 30, 2017
Delta Project No. 13079



Scope of Work:

- Complete paving of apron, taxiway, parking lot and access roads.
- Install new tie downs, seal coat, signs, reflectors, markings, remaining electrical and relocate trailer.

	FAA (90%)	PENNDOT (5%)	CCAAA (5%)	Total
Grant Amount	\$1,193,075.00	\$66,281.00	\$66,283.00	\$1,325,639.00
Spent to Date	\$859,180.91	\$47,732.27	\$47,732.28	\$954,645.46
Remaining	\$333,894.09	\$18,548.73	\$18,550.72	\$370,993.54

- Delta has forwarded a letter to the Contractor to verify final quantities and proposed final change order items. Delta is awaiting response from the Contractor.
- Delta is coordinating a final inspection for the week of May 9, 2016.
- Delta is coordinating with the Township on final costs incurred.
- Grant funds are expiring soon and a final pay request must be submitted by May 31, 2016. Final costs are being confirmed to get a final request in by that date.



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10. Mitigate Obstructions; Ph I: Study/Preliminary Design

PENNDOT Agreement No. ABG-2013-CCAAA-00029
PENNDOT Internal Order No. 7880029131
PENNDOT Funds Commitment No. EG00001715
Grant Expiration Date: June 30, 2016
Delta Project No. 14004



Scope of Work:

Conduct aeronautical surveys of Runways 11 and 29 approaches.

- Evaluate obstacles to approaches to determine what and where they are, and how they can be removed/mitigated.
- Develop phased program for removing/mitigating the obstacles.

	FAA (90%)	PENNDOT (5%)	CCAAA (5%)	Total
Grant Amount	\$141,826.00	\$7,879.00	\$7,880.00	\$157,585.00
Spent to Date	\$136,493.10	\$7,582.95	\$7,582.95	\$151,659.00
Remaining	\$5,332.90	\$296.05	\$297.05	\$5,926.00

- The Authority submitted the Grant closeout on February 4, 2016 and is awaiting PENNDOT BOA acceptance.



11.FCT Justification and Feasibility Study

**Non-Grant
Delta Project No. 15079**

Scope of Work:

- Conduct BCA and feasibility of obtaining an FCT at MQS
- Make application to FAA, if justified and feasible

	CCAAA
Budget	\$42,500.00
Spent to Date	\$38,250.00
Remaining	\$4,250.00

- Delta has been evaluating historical aircraft operations at the Airport to determine if any changes need to be made on the FAA 5010 form at this time.
- Delta conducted a conference call between the CCAAA and the Contract Tower Association on July 28, 2015 for the CCAAA to obtain information to see if they would like to become a member.
- Delta assisted the CCAAA in submitting the application on December 11, 2015. The FAA responded on December 16, 2015 that no new applications are being accepted until they have completed developing the new methodology anticipated in the first quarter of 2017.
- Delta researched issues related to the FAA Reauthorization Bill regarding the Federal Contract Tower Program and obtained information from the U.S. Contract Tower Association related to the Program & Reauthorization. Delta prepared letters to the PA Congressional delegation regarding MQS justification to participate in the Contract Tower Program and the FAA Reauthorization Bill. Delta submitted letters to MQS for signature and mailing.
- No activity during the past month.



12. Rehabilitate Taxiway Sections, Ph I: Design

PENNDOT Agreement No. ABG-2015-CCAAA-00027
PENNDOT Internal Order No. (Pending)
PENNDOT Funds Commitment No. (Pending)
Grant Expiration Date: (Pending)
Delta Project No. 16034



Scope of Work:

- Reconstruct portion of parallel taxiway and connector taxiway at east end of Runway 11-29.

	FAA (90%)	PENNDOT (5%)	CCAAA (5%)	Total
Grant Amount	(Pending)	(Pending)	(Pending)	(Pending)
Spent to Date	\$0.00	\$0.00	\$0.00	\$0.00
Remaining	\$0.00	\$0.00	\$0.00	\$0.00

- The PENNDOT BOA has issued a Tentative Allocation (TA) for this project. Delta is working to complete the TA requirements.
- Delta uploaded the Tentative Allocation (TA) request information to the dotGrants system for the Sponsor to review and submit by April 15, 2016 as required.
- Delta assisted the Sponsor with submitting the Grant request by April 22, 2016 as required and it has been accepted by the PENNDOT BOA and is being prepared.



13. Rehabilitate Runway 29 Section, Ph I: Design

PENNDOT Agreement No. ABG-2015-CCAAA-00028
PENNDOT Internal Order No. (Pending)
PENNDOT Funds Commitment No. (Pending)
Grant Expiration Date: (Pending)
Delta Project No. 16035



Scope of Work:

- Reconstruct east end of Runway and bump at west end of Runway.

	FAA (90%)	PENNDOT (5%)	CCAAA (5%)	Total
Grant Amount	(Pending)	(Pending)	(Pending)	(Pending)
Spent to Date	\$0.00	\$0.00	\$0.00	\$0.00
Remaining	\$0.00	\$0.00	\$0.00	\$0.00

- The PENNDOT BOA has issued a Tentative Allocation (TA) for this project. Delta is working to complete the TA requirements.
- Delta uploaded the Tentative Allocation (TA) request information to the dotGrants system for the Sponsor to review and submit by April 15, 2016 as required.
- Delta assisted the Sponsor with submitting the Grant request by April 22, 2016 as required and it has been accepted by the PENNDOT BOA and is being prepared.

Please call should you have any questions or wish to discuss this further.

Sincerely,

David W. Jones, P.E., C.M.

FIRST LOOK |

Remote towers

High hopes for new ATC technology

ASTUNNING ARRAY of 14 high-definition monitors provides a glimpse into what could be the future of air traffic control. SAAB Technologies has finished the initial stage of testing on the nation's first remote air traffic control tower. Remote towers are much cheaper to build and maintain than traditional towers. The remote tower works using cameras mounted on top of the terminal. This gives controllers a clear, 360-degree view of the field. Controllers can work either at the airport or from a remote location. The first tower is being tested at Leesburg Executive Airport in Virginia.

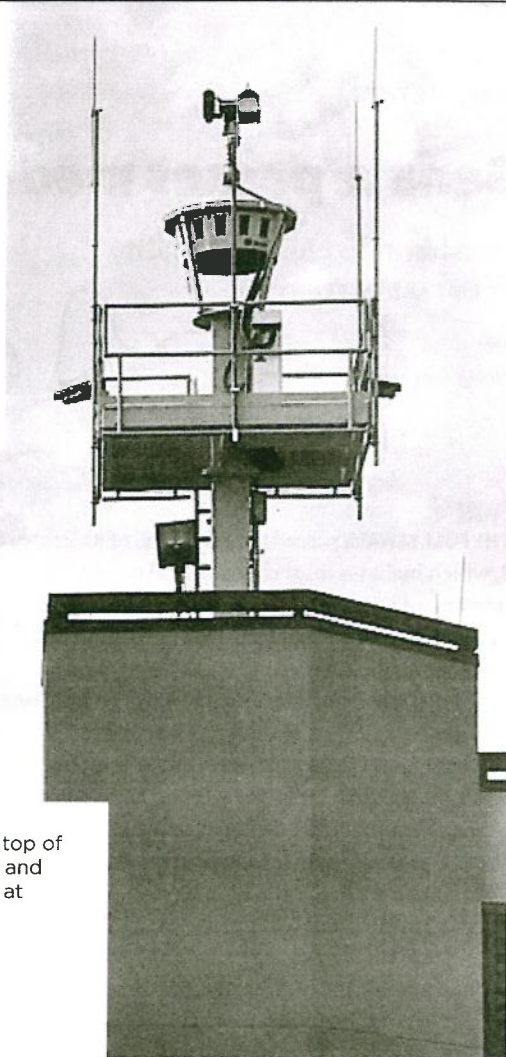
"We've been observing traffic at Leesburg since August, and our objective is to assemble observations to go to the FAA safety panel and present a case that says this technology is as safe and as reliable and as efficient as a brick-and-mortar tower," said Matt Massiano, director of business development for SAAB.

Looking at the monitors, controllers have many of the same tools they have in a traditional tower. They can use a pan-tilt zoom camera to look for traffic as they would in person. They can even shoot light gun signals. It is all controlled using a touchscreen.

Controllers also can use technology not available in a traditional tower. "We can overlay radar data when available, [and] provide a data block on the picture so a controller could see arriving traffic that might be 10 miles away," said Massiano.

SAAB has high hopes for the technology. After approval from the FAA the company plans to use the remote tower to make Leesburg a Class D airport.

CAMERAS ARE mounted on top of the terminal towers (right) and transfer images to screens at locations either on the airport or from a remote location (below).



"I think the pilot community will be very happy with the results they see here. I know I am looking forward to it," said Massiano. "I think it's going to smooth operations out a lot and I think we will see a real improvement in the way things work."

There are many options for what the technology could be used for in

the future. "I think we can provide services to airports that don't have air traffic control services. We could provide service from a tracon where we could see a runway where we are shooting an ILS approach, we could see that airplane land and turn off, and shoot the next ILS approach. Really to us it fits right into NextGen, enhancing the safety and making it more efficient," he said.

The technology opens a lot of opportunities to smaller airports such as Leesburg.

"We expect to see more business aircraft coming in here that are going to Dulles [International Airport] now. We think this is a good business tool allowing better utilization of this airport, better utilization of the national airspace, and better use of the business travelers' time," said Massiano.





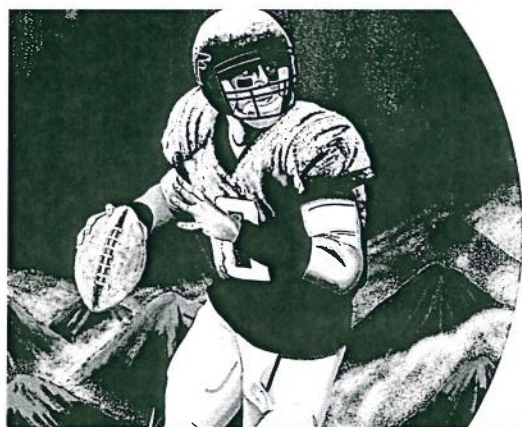
OVERVIEW

The Believe and Achieve Foundation provides access to basic needs for at-risk youth in local neighborhoods. The Foundation was established to help our local children living in poverty conditions. Providing children with the opportunity to believe in themselves and achieve their dreams gives them the greatest chance at success. Fred Gunther, former president and CEO of Grand Sport Auto Body, founded the foundation in 2010. Fred continues to be the presenting sponsor of Believe and Achieve, supporting all operational costs, allowing every dollar donated to go directly towards our programs.

The members of Believe and Achieve have designed 4 pillars to serve as guidelines for our programs. They are:

- ① Promotion of academic success
- ② Promotion of a healthy lifestyle through good nutrition and physical activity
- ③ Providing a safe haven to grow and thrive
- ④ Promotion of positive self-esteem

Each of these pillar addresses common problems seen throughout at-risk communities nationwide. Each is backed by research and is vital to mentoring our participants to believe in themselves and to achieve their full potential.



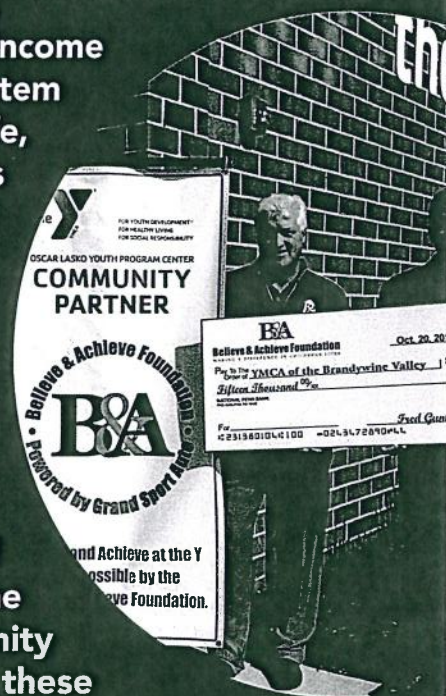
We are thrilled once again to team up with NFL quarterback Matt Ryan. Matt was born and raised in the suburbs of Philadelphia and is passionate about making a difference. He continues to actively give back in the community of Atlanta and is excited to continue to give back in his hometown through Believe and Achieve.

A POSITIVE AND LASTING DIFFERENCE

The Believe and Achieve Program at the YMCA

This is an after-school and summer camp program for at-risk, low-income children ages 5-15. These children are often lacking the support system needed to develop. This program provides access to quality, safe, supervised enrichment after school and during the summer months for no cost. Providing this access decreases our youth's potential to experiment with risk-taking behaviors such as vandalism, drugs and alcohol. The children are provided with positive role models, interaction with local police and community volunteers. Most participants are referred to the program by school caseworkers, domestic abuse shelters and police.

The Believe and Achieve Program at the YMCA has been taking place at the Oscar Lasko Youth Program Center in the heart of West Chester. The foundation is extremely thrilled to announce the launch of our second program in 2014, now serving the community of Coatesville. It is the goal of the B&A to continue to launch these programs throughout the Greater Philadelphia Area and beyond.



The Believe and Achieve Back Pack Buddy Program

Every weekend there are children that go home from school hungry. Proper nutrition plays a vital role in a child's mental and physical development. The Backpack Buddy Program ensures that children have access to food on the weekend by providing a backpack full of nutritional items for them to take home on Fridays throughout the school year. This year we are proud to help provide over 30,000 backpacks of food to 1000 families at 18 schools throughout the area. There continues to be a huge number of children in need, our goal is to continue to expand this support of providing for hungry families.



AIRPORT MEMO

To: Chester County Area Airport Authority (CCAAA) Members

From: Gary L. Hudson, Airport Manager

Date: April 28th, 2016

Subject: Airport Hot Topics

For your review, below is a listing of issues affecting the Chester County/G.O. Carlson Airport (MQS).

NEW BUSINESS

Terminal Building Windows: On April 6th, the terminal building windows were washed.

Skid Loader: On 4/8/16, the CCAAA's new Skid Loader was delivered. The Skid Loader brand and type is a New Holland L-230.

Trees Removed: On 4/11/16, two dead trees located at the intersection of Aviation Way and Earhart Drive, were cut down, chopped up and removed.

Taxiway Light Repaired: On 4/13/16, the Taxiway Echo in pavement light was repaired.

AWOS Upgraded: On 4/15/16, Stanwyck Avionics, 1) Brought a new computer, which upgraded our Automated Weather and Observation System (AWOS), 2) conducted a Quarterly Inspection of the system and 3) up-loading the AWOS information on MQS's website.

Airfield Sign Replaced: On 4/20/16, the Taxiway Bravo Directional sign was replaced with a newer standardized sign.

Equipment Repaired: On 4/21/16, a starter button was replaced on the Welder.

OLD BUSINESS

Severe Winter Storm and Snowstorm Reimbursement: On 4/15/16, I attended the "Applicants Briefing" meeting at the Chester County Public Safety Training campus in Coatesville. The purpose of the meeting was to ensure that all "Applicants" which have applied for reimbursement from the 1/22/16 – 1/24/16 snow event, have properly filled out all of the required forms, which will be submitted to FEMA and the state. On 4/27/16, I attended the "Kickoff" meeting at the Chester County Government Services Center in West Chester. The purpose of this meeting was for "Applicants" to submit all of their required documents to FEMA and the state.

Airport Perimeter Fence Project: On 4/27/16, the rest of the fencing materials were delivered. So this project will start the week of May 2nd.